

# Contractor Management & Bridging Documents

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Petroleum and Gas Inspectorate  
Department of Natural Resources and Mines

David Sharp  
A/Deputy Chief Inspector

# Contractor Management

Contractor management **does not** mean contract management





# Contractor management

*“Contractor management involves a systematic approach to the management of contractors so that the risk to health and safety of the contractors, staff and the general public are minimised”*

## Contractor Interaction

If there is proposed, or there is likely to be, interaction with other operating plant or contractors in the same vicinity, or if there are multiple operating plants with different operators on the same petroleum tenure the safety management plan must include

1. a description of the proposed or likely interactions, and how they will be managed; and
2. an identification of the specific risks that may arise as a result of the proposed or likely interactions, and how the risks will be controlled; and
3. an identification of the safety responsibilities of each operator.

# Site Safety Managers

Site safety managers (SSM) for an operating plant (drill rig) must ensure that each person who enters the site is inducted.

The SSM must instruct the person to comply with the operating plants safety procedures and any other obligation under the safety management plan to the extent that the procedures and obligations apply to the person.

SSM must also ensure each person at the site complies with all standard operating procedures, emergency response procedures and performs their functions safely. They must also ensure people safely operate plant to procedures and that first aid, safety and other equipment that is appropriate for likely hazards at the site is available for use, adequately maintained and reasonably available.

# Operators must consider

- included in operators a contractor register
- Inducted to the plant
- Competent to undertake relevant tasks
- aware of the operators specific OH&S obligations
- understand relevant drill rig procedures in the area of work
- Have submitted their safety management plan to operator
- informed of site specific hazards
- Have implement measure to minimise any risk
- Any risk assessments and OH&S management plans are reviewed prior to work commencing
- have all control measures implemented
- Are continually under observation by the operator
- Interactions are communicated to relevant rig/contractor employees
- safety systems and risk control measures are implemented.

# Contractors to consider

Contractors or any other of their sub contractor

- Inducted to the operating plant
- Competent to undertake the relevant task
- Authorised to undertake the task by the operator
- Competent to undertake task
- Complete/participate any risk assessments
- Participate in start up meeting
- Undertake all work as instructed and in accordance with procedures
- Develop site safety management plans/procedures relevant to site hazards and work activities at the site
- Follow procedures
- Complete all records and documents and submit

## Failure to manage interactions – possible consequence





# How safety management may interact

- A petroleum well is operating plant
- A drill rig is an operating plant
- Each require a Safety Management Plan (SMP)
- Each must address how they will interact
- This must be included in each SMP

## Bridging document

- Describes how the safety management interact
- Must be referenced in each SMP

Issued that need to be addressed

- **What are the likely interactions at the site?**
- **How will the interactions be managed?**
- **Identification of specific risks and controls.**
- **Identification of safety responsibilities.**

## Using the bridging document

- Reference and link relevant parts of the relevant SMPs
- outline the processes to be used to ensure implementation of and compliance with the SMP
- very clear scope as to what plant and facilities or activities it applies to
- most likely to be site or activity-specific
- cannot abrogate or delegate statutory
- needs to be in place and be part of the SMP before commissioning/operation commences

## Final message

Sadly, a high percentage of incidents and injuries in the drilling industry involves contractors.

Poor safety records underscores a need for each operator to provide greater focus and attention to contractor management.

Oversee and review safety management systems of the contractors

Contractor management is **not about managing contracts**



Thank You  
&  
DrillSafe